



City Cancer Challenge Foundation

Policy on Affiliation with Other Organisations, Networks or Alliances

January 2019

01

► Purpose

The purpose of this policy is to provide guidance to the City Cancer Challenge Board of Directors when considering opportunities for City Cancer Challenge to affiliate itself with external organisations, networks or alliances (e.g. civil society organisations; non-profit foundations; and city networks and alliances).

02

► Scope

City Cancer Challenge recognises the value of affiliation and cooperation with external organisations, networks or alliances whose missions are compatible with and/or complementary to, those of City Cancer Challenge and whose activities will significantly assist in achieving its strategic goals and objectives. Opportunities for such affiliations will be subject to screening by the CEO prior to making a recommendation to the City Cancer Challenge Board of Directors about the possibility of endorsing such an opportunity.

03

Criteria

The screening criteria shall include, at a minimum, the provisions set forth below:

- › Assessment of potential conflicts of interest as well as reputational risk in City Cancer Challenge's relationship with the external organisation, network or alliance (*see City Cancer Challenge Conflict of Interest Policy*).
- › Conducting due diligence to ensure the affiliation is beneficial for City Cancer Challenge as well as the third party and complies with *City Cancer Challenge Due Diligence Policy*.
- › The affiliated organisation, network or alliance will be required to provide their latest financial statement and/or annual report to validate the legitimacy of the external organisation, network or alliance. Where appropriate, City Cancer Challenge will provide their corresponding statements and/or reports.
- › The external organisation, network or alliance must use fiscal and accounting procedures that are sound, prudent and reported in accordance with local laws.
- › A framework of engagement will be designed with each affiliated organisation, network or alliance to join forces and the areas of collaboration and cooperation will be the subject of a Memorandum of Understanding between City Cancer Challenge and the organisation, network or alliance. This will include reference to any direct costs (e.g. memberships fees) to be incurred by City Cancer Challenge and/or the organisation, network or alliance. If either City Cancer Challenge and/or the organisation, network or alliance is subject to direct costs, City Cancer Challenge must be provided with an itemized annual budget and this may be the subject of an independent service agreement between the Parties.
- › Once an affiliation is in place, City Cancer Challenge should participate actively in joint activities that leverage efforts and do not duplicate or encroach on City Cancer Challenge's activities.
- › All relationships will be subject to regular review and may be terminated by mutual agreement.

04

► Constructive Engagement Framework

This policy complements the City Cancer Challenge Constructive Engagement Framework, which sets out the rules of engagement by which all City Cancer Challenge “Key Stakeholders” (including Affiliation with Other Organisations, Networks or Alliances) will collaborate in an ethical and legally compliant way to build City Cancer Challenge activity plans.

05

► Effective date and review of policy

This policy comes into effect as of **23 January 2019**.

This policy will be reviewed and updated as and when required and is subject to City Cancer Challenge Board approval.



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